

# **Board of Directors Code of Ethics**

## **USTA Phoenix District**

Members of the Board of Directors are committed to observing and promoting the highest standards of ethical conduct in the performance of their responsibilities for the USTA Phoenix. Board members pledge to accept this code as a minimum guideline for ethical conduct and shall:

### **Accountability:**

1. Faithfully abide by the articles of incorporation, bylaws, and policies and procedures of the organization.
2. Exercise reasonable care, good faith, and due diligence in governing and managing affairs. (*Principles of Duty of Care, Loyalty and Obedience.*)
3. Fully disclose, at the earliest opportunity, information that may result in a perceived or actual conflict of interest; and will abstain from discussion and voting on any matter in which the director has or may have a conflict of interest.
4. Fully disclose, at the earliest opportunity, information of fact that would have significance in the board decision-making.
5. Remain accountable for prudent fiscal management to association members, the board, and nonprofit sector, and where applicable, to government and funding bodies.

### **Professional Excellence – Integrity:**

6. Maintain a professional level of courtesy, respect, and objectivity in all matters and activities.
7. Act in a manner to enhance and maintain the reputation of the USTA and USTA Phoenix.
8. Strive to uphold those practices and assist other members of the organization in upholding the highest standards of conduct.

### **Personal Gain – Self-Dealing:**

9. Exercise the powers invested for the good of all members of the organization rather than for personal benefit.
10. Not use information acquired in the course of service on the board for personal advantage.

### **Confidentiality:**

11. Respect the confidentiality of information relating to the affairs of the organization acquired in the course of service and used for governance and management, except when authorized or legally required to disclose such information.

### **Equal Opportunity – Diversity – Inclusivity:**

12. Ensure the right of all members to access benefits and services without discrimination on the basis of culture, geography, political, religious, or socio-economic aspects.
13. Ensure the right of all members to access benefits and services without discrimination within the organization's volunteer or staff make-up in respect to gender, sexual orientation, national origin, race, religion, age, political affiliation or disability.

### **Collaboration and Cooperation:**

14. Respect the diversity of opinions as expressed or acted upon by the other members of the organization, including but not limited to other members of the board of directors, committees, or staff and formally register dissent as appropriate.

15. Promote collaboration, cooperation, and partnership among association members.

**Acceptance:**

It is the responsibility of all directors, chairpersons, and staff of the USTA Phoenix to exercise due diligence in the care and maintenance of the organization. Any person who has concerns with his/her ability to comply, or is unwilling to comply with this Code of Ethics or his/her ability to care for, maintain and protect the USTA Phoenix should remove himself from the board, chairmanship, or staff position.

I acknowledge that I have received and read the USTA Phoenix District Code of Ethics; and accept and will abide with the terms.

Name (please print) \_\_\_\_\_

Position: \_\_\_\_\_

Signature: X \_\_\_\_\_

**Conflict of Interest Statement:**

To the best of my knowledge and belief, I am not involved in any activity and have no interests that conflict with the USTA Phoenix District. I hold the following positions in companies in the tennis industry or that does or may do business with the PHX (list name of entity and position held, e.g., owner, director, officer, trustee, etc.):

Organization	Position
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____

Date: \_\_\_\_\_