

PHOENIX TENNIS CENTER

Facility & Equipment Rental Application / Agreement COURT RESERVATION SHEETS FOR LEAGUES, GROUPS, & SCHOOLS

August 2020

DATE OF REQUEST: _____

GROUP INFORMATION: (Please print legibly)

Captain / Coach Name: _____

Group Name: _____

Contact Phone Number(s): _____ cell _____ other _____

Email Address: _____

Organization: (Circle) USTA ATA INTERCLUB SCHOOL OTHER

Level of Group: (Circle) 3.0 3.5 4.0 4.5 6.0 7.0 8.0 9.0

Grouping: (Circle) Ladies Men Mixed

Additional Info: _____

SPECIFIC DAYS / DETAILS:

Day of Week	Starting Time	Match Time	# of Courts	Format
_____	_____	_____	_____	_____
Su Mo Tu We Th Fr Sa	AM/PM	Minutes		#Doubles/#Singles

MATCH DATES:

1.	2.	3.	4.	5.
6.	7.	8.	9.	10.
11.	12.	13.	14.	15.
16.	17.	18.	19.	20.

PTC USE ONLY:

1.	Reservation Sheet Received:	Date: _____	Clerk: _____	Season Cost: \$ _____
2.	Dates Entered on Court Sheets:	Date: _____	Clerk: _____	
3.	Payment Received:	Date: _____	Clerk: _____	
4.	Courts Marked Paid:	Date: _____	Clerk: _____	

NOTE: Reservations are confirmed only when the PTC receives this completed form and applicable fees.

Phoenix Tennis Center Facility & Equipment Rental Agreement

Use

- Facilities and equipment may only be used for the sport and purpose in which they are designed and contracted.
- The Phoenix Tennis Center (PTC) has the right to refuse rental if the proposed use is deemed to be detrimental to the facility, equipment, or players.
- ALL changes must be detailed on a new Facility & Equipment Rental form and submitted to the PTC. If approved, the "amendment" will supplement the original agreement.

Set up

The PTC will assign a liaison for the Organizer/Renter.

- Organizer/Renter or designee is required to be onsite for event set-up and the duration of the event to comply with and enforce all rules related to use.
- Organizer/Renter shall comply with all PTC visitor and renter rules.
- At no time shall a renter sub-lease or assign this agreement to another person or organization.

Cleaning Requirements

- All trash must be bagged and disposed of properly in trash receptacles.
- Decorations are allowed as long as they can be temporarily affixed to existing mounts without requiring damage or altering structures in any way. All decorations must be removed.

Cancellation

- Renter must notify PTC of a cancellation 1 week or more prior to the first day of the event or forfeit the non-refundable deposit.
- Equipment rentals must be cancelled 24 hours or more prior to the rental, or be assessed a fee equal to 1 hour of the rental.
- Any costs incurred by the PTC in preparation for the rental will be assessed to the Renter regardless of a timely cancellation.
- **If an act of nature, such as rain, interferes with an event or league, PTC will work with Renter to reschedule the event or league during the current season. If rescheduling cannot occur during the current season, the PTC will credit Renter for a future season. The PTC does not refund payments.**

Payment

- Organizers must place a card on file in the secure Courts system when they execute the agreement and provide a non-refundable deposit.
- Renter must pay for the event or league in full on or before the first day of the event.
- Renter authorizes PTC to charge the card on file, if payment is not made on the first day of the event.

Security

- PTC staff shall determine if security is required and, the amount of security required. The Renter will assume the cost of such security, and the PTC has the right to cancel the event if the Renter refuses to provide the appropriate level of security.

Prohibited Activities

- Renter and its invitees may not solicit PTC patrons.
- Animals are not permitted on the premises, unless supported by law or with special permission.
- Glass containers and alcoholic beverages are not allowed on PTC premises absent a special permit.
- All visitors and players shall not use or stream foul language, as the PTC is a family-friendly facility.
- Using non-sanctioned equipment to make noise, start fires, or to tap into the PTC electrical or water system without special permission is not allowed.
- Organizer/Renter and its invitees must observe the law and all city rules and regulations regarding the PTC facilities and parking lot.

Indemnification

- I hereby acknowledge that participating in tennis and related activities involves known and unanticipated risks and could result in accidents, injury and death, and I expressly assume such risk.
- I voluntarily release, forever discharge, and agree to indemnify and hold harmless PTC from any and all claims, demands, or causes of action which are in any way connected with my participation, and use of their equipment or facilities.

I understand and will abide by the Phoenix Tennis Center Facility & Equipment Rental Agreement.

Signature: _____

Date: _____ Event: _____

Organization: _____